NUTRITION 2023 REGISTRATION POLICIES AND TERMS & CONDITIONS

Note: During the registration process for NUTRITION 2023, you will be asked to agree to the American Society for Nutrition's Registration Policies and Terms & Conditions.

REGISTRATION POLICY

MEMBERSHIP

- NUTRITION 2023 registrants must be active members of ASN at the time of registration, or they must purchase the *Join Now* option to qualify for the discounted member registration rates.
- ASN will not reimburse the difference between the member and nonmember registration rates to any attendee who registers prior to becoming a member

MISCELLANEOUS

- **Americans with Disabilities Act**: If you require an accommodation to participate fully in either experience option while attending NUTRITION 2023, please email meetings@nutrition.org.
- For security reasons, all participants in Nutrition 2023 must be officially registered.
- All badge printing is done onsite in Boston, MA. Badges must be worn and visible at all times. If you misplace your badge onsite, a new badge must be purchased at the replacement cost $50.00. A photo ID will be required at the time of replacement.
- Photo identification is required when picking up registration materials on site. Registrants may only pick up their own credentials.
- By attending NUTRITION 2023, you agree to abide by the American Society for Nutrition's Overall Meeting and Photography & Recording Policies.
- NUTRITION 2023 educational programming is available on a first-come, first-served basis, including paid conference sessions. ASN recommends arriving early to all scheduled conference activities to guarantee entrance into the room(s).

TERMS & CONDITIONS*

The American Society for Nutrition (ASN) reserves the right to accept, reject or condition acceptance of any registrant, in ASN's sole discretion, at any time.

***Right to use name & likeness:**

In consideration for my participation in ASN meeting, I hereby grant ASN the perpetual, world-wide, royalty-free right and permission to record, photograph, use and distribute (royalty-free, both now and in the future) my image, name, and voice in all forms and media including, without limitation, photographs, electronic reproductions and transmission of images and audio files, webcasting, and any and all other users on internet for any and all ASN's lawful purposes.

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***Waiver & release:**

By registering for this meeting, I acknowledge and assume all risks associated with participation in the meeting and any associated events/activities (e.g. ASN Bootcamp) including without limitation any slips and falls. I hereby knowingly waive and release ASN, its employees, directors, officers, volunteers, agents, successors, licensees, assigns, vendors and sponsors from any and all claims, liabilities, or causes of action, including without limitation, death, bodily injury, property damage, or any other loss, damage, or any inconvenience whatsoever, arising from participation of this meeting and any associated events/activities whether or not such damage, injury, or loss may occur on the premises of the meeting, at off-site venues, in participating hotels or on event ground transportation. I also herby knowingly waive and release ASN, its employees, directors, officers, volunteers, agents, successors, licensees, assigns, vendors, and sponsors from any and all claims that I may have or may arise regarding the use of my name and image, including any and all claims of defamation, invasion of privacy, or infringements of moral rights, rights of publicity or copyright.

***Be Well release:**

I acknowledge that participation in ASN events and activities brings some risk and I do hereby assume responsibility for my own well-being. I understand that travel and gathering involves risk of sickness, including sickness from COVID-19. I (and on behalf of my guest(s)) waive and release ASN and its sponsors and exhibitors, and their employees and agents, from and against claims, liabilities and expenses arising from injury, sickness or death from contraction or spread of COVID-19 or other communicable disease due to travel to or attendance at this event.

I will take necessary precautions while at the event including, but not limited to, engaging in appropriate social distancing, wearing a mask when requested and/or required, minimize face touching, frequently washing hands and avoiding risky environments such as overcrowded bars or restaurants. I agree to not attend any ASN event if I feel ill or had recent exposure to a COVID-19 case.

***Security and Registration Credentials:**

Admission to all official ASN events will require a proper display of registration badges. Badges should be worn at all times and are nontransferable. False certification of individuals as paid ASN meeting attendees, misuse of badges, any method of assisting unauthorized persons to gain access to any annual meeting event, or inappropriate conduct will be just cause for repossessing badges of any individuals involved. As a result, ASN reserves the right to expel all parties involved and has no obligation to refund.

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REGISTRATION CANCELLATION/REFUND POLICY

Partial Refunds:

- Cancellation requests received by **11:59 PM CT on April 28, 2023**, will receive a 75% refund.
- Cancellation requests received between **April 29 and 11:59 PM CT on June 9, 2023**, will receive a 50% refund.
- No refunds will be given for no-shows.

How to Request a Partial Refund:

- Refund requests must be received in writing by **11:59 PM CT on June 9, 2023**.
- All cancellation and refund requests must be submitted in writing via email to asnnutrition@mcievents.com.
- All attempts will be made to process refunds within 30 days of cancellation. All refunds will be issued back to the original payment type. Cash and money order payments will be refunded by check.

Non-Refundable:

- After **11:59 PM CT on June 9, 2023**, registration fees are non-refundable.
- No-shows (registrants who do not attend) will not receive refunds.
- Donations to ASN are non-refundable.
- Tickets to the ASN 2023 Class of Fellows, 50-Year Members and Past Presidents Luncheon are non-refundable after**11:59 PM CT on June 9, 2023**.

SUBSTITUTIONS

- Name changes, substitutions and badge-sharing are **not** allowed.

GUEST REGISTRATION POLICY

Guest: A guest is a spouse, significant other, friend or an adult child (*18 years old or older*) who is not in a nutrition science or practice related field. A colleague, associate, spouse, or significant other who works or studies within the nutrition science or practice field must register as a professional attendee.

- Guests must be registered to attend NUTRITION 2023. Guest registration includes access to the tabletop exhibits and select sessions.
- An additional charge is required to attend the *Welcome Reception, and the ASN 2023 Class of Fellows, 50-Year Members and Past Presidents Luncheon*.

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CODE OF CONDUCT

The American Society for Nutrition (ASN) is committed to ensuring a fair and respectful environment that fosters diversity, equity, and inclusion, and ensures freedom from harassment and abuse. ASN will not tolerate misconduct and violations of ethical behavior or fair treatment of others by fellow participants. We expect all attendees, media, speakers, volunteers, organizers, venue staff, guests, and exhibitors to help us ensure a safe and positive conference experience for everyone by abiding by this Code of Conduct virtually and/or in-person in all venues, including ancillary events and all social gatherings

- Exercise consideration and respect people and perspectives different from one's own in your speech and actions.
- Refrain from demeaning, discriminatory, or harassing behavior and speech.
- Be mindful of your surroundings and of your fellow participants. Alert ASN staff if you notice a dangerous situation, someone in distress, or violations of this Code of Conduct.

Unacceptable Behaviors Include:

- Intimidating, harassing, abusive, discriminatory, derogatory, or demeaning speech or actions by any participant and at all related events
- Harmful or prejudicial verbal or written comments or visual images related to gender, sexual orientation, race, religion, disability, or other personal characteristics
- Inappropriate use of nudity and/or sexual images in public spaces (including presentation slides)
- Deliberate intimidation, stalking, or following
- Harassing photography
- Photographing slides of oral presentations and posters without the express permission of the presenter/author
- Recording of scientific and other sessions without the express permission of the participants
- Sustained disruption of scientific sessions or other events
- Unwelcome and uninvited attention or contact
- Physical assault (including unwelcome touch or groping)
- Real or implied threat of physical harm

What To Do If You Witness or Experience Conduct That Violates the Code:

ASN staff will assist participants in contacting convention center/hotel/venue security or local law enforcement, and otherwise assist those experiencing harassment, to enable them to feel safe for the duration of the conference. We value your attendance and want to make your experience as productive and professionally stimulating as possible.

Need to file a complaint? Please contact the ASN's Meetings Team by email at meetings@nutrition.org. All reports will be confidential.

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Consequences of Unacceptable Behavior

Unacceptable behavior from any participant, including attendees, sponsors, exhibitors, contractors, volunteer leaders, vendors, venue staff, and anyone with decision-making authority, will not be tolerated. Anyone asked to stop unacceptable behavior is expected to comply immediately.

If a participant engages in unacceptable behavior, ASN staff may take any action they deem appropriate, including removal from the meeting, without refund, and/or future ASN meetings. Egregious violations will result in more severe sanctions, including the possibility of reporting to local law enforcement.

MEETINGS & EVENT POLICY

All events, meetings or functions planned in conjunction with ASN in-person and virtual events, outside of official programming, are subject to ASN approval. These events must be coordinated through and comply with ASN's Meeting & Event Space Guidelines and the ASN Guiding Principles for Relationships with Entities at Interest.

CHILD POLICY

- NUTRITION is family friendly! Everyone who attends NUTRITION 2023 must be registered and have a badge. Badges for children are free and available in advance or onsite at the registration desk. To register a child in advance, contact meetings@nutrition.org.
- Children under 14 years of age must be accompanied by an adult at all times. Guardians are asked to help maintain a professional, disturbance-free exhibition environment.
- Children under 18 are not allowed in the exhibition area during exhibition move-in and move-out for their own safety.